



Training Session Assessment:
The Application of Lean Management within FM
By: Jeanne Henderson

Employee Name: _____

Training Date: _____

1. Lean is primarily founded on two principles:
 - a. Just in Time, which implies making only what is needed when it is needed
 - b. Autonomation, which implies automation with a human touch

True False

2. Lead time is the amount of time that it takes to start and finish a process.

True False

3. A Standardized Task Sheet is a document that defines an entire JOB.

True False

4. The goal of Short Lead Time is to make this duration as long as possible.

True False